



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Workforce Readiness and Employment and Placement Committee
Friday May 29, 2009
Matsu Career and Technical High School
Minutes (Final)**

Committee Breakout Session: No roll call taken

Board Members in Attendance:

☒ Doug Ward, Chair; ☐ Sharlene Berg; ☒ John Cannon; ☒ Kathy Craft; ☒ Tony Delia; ☐ Jim Laiti; ☐ John MacKinnon; ☐ Dave Rees; ☐ Paulette Schuerch; ☐ Fred Villa; ☒ Michelle Zenger ☒ Marcia Olson

Guests in Attendance:

Eldon Davidson, SAVEC
James Harvey, Asst Director, ESD/DOLWD
Brad Gillespie, Central Region Mgr, ESD/DOLWD
Tom Nelson, Director, ESD/DOLWD
Trevor O'Hara, CH2MHill
Mae Hank, AWIB Member
Sally Spieker, UAA
Diane Maples, AK Tech Prep Consortium
Victoria Pohl, UAA Tech Prep Coordinator

Staff:

Barbara Duval, Program Coordinator

Discussion Items:

1. Training Plan Templates – Doug explained the background of the template and what documents were created and what their intended use was. These documents will go to Policy and Planning Committee after final edits are made. Doug will get those to me Monday June 1st. Suggestion was to put these documents on the WREP committee website.
2. WR/EP – What are the individual committee descriptions and should these two committees be broken out? John Cannon read the descriptions and Tom Nelson stated the EP description is old and out dated. We should look at AS 23.15.580. This Regulation is also out dated but he will work with us to determine a correct definition.



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3. Employability Skills Resolution – Explained what this resolution is and what the process is that leads to a resolution and where the resolution goes after it leaves the committee level.
4. Programs of Excellence – Fred Villa was not available to discuss. Doug stated he felt this should be turned over to VTEP for review/action.
5. Discussion on Tech Prep Consortium and Alaska Career & Technical Education. Consensus was to hear more from Sally Spieker and Diane Maples at next meeting.
6. Meeting Dates – The committee decided to meet 9 times a year instead of 6. It will now meet every month except February, May, and October when the AWIB meetings are held.
7. Strategic Plan – Need to reevaluate where we are on the Strategic Plan.
8. A question was asked about adding non-AWIB members to the WREP committee. It was explained that non-AWIB members do not have voting rights. Non-AWIB members do not count in a quorum.

Adjournment – The discussion ended at 11:55 a.m.